



# 2022 PAYMENT ARRANGEMENT FORM

PLEASE RETURN TO [lgraves@smc.tas.edu.au](mailto:lgraves@smc.tas.edu.au) BY 3<sup>rd</sup> DECEMBER 2021

| SECTION 1 – FAMILY DETAILS              |       | Year           |
|---|-------|----------------|
| Name of each child at St Mary's College |       |                |
|   |       |                |
|   |       |                |
|   |       |                |
| Parent/Carer 1                          |       | Parent/Carer 2 |
| Name                                    |       |                |
| Signature                               | Date: | Date:          |

By signing this document each parent/carer confirms their agreement to the payment arrangements outlined below. Separate copies of the form can be signed by each parent/carer if convenient.

Where parents/carer manage their finances separately from each other they may wish to split payment of fees between them by completing both columns below. However, most parents/carer jointly pay fees and should only complete the left column below.

| SECTION 2 – PAYMENT ARRANGEMENTS         |   |   |
|--|---|---|
| Parent/carer 1 or both if jointly paying |   | Parent/carer 2 ( <i>only if not jointly paying</i> )  |
| Percentage of fees                       | <input type="checkbox"/> Jointly responsible or          %  | % (only complete if not jointly paying)   |
| Payment frequency                        | <input type="checkbox"/> Annually<br><input type="checkbox"/> Monthly (February to November)<br><input type="checkbox"/> Fortnightly<br><input type="checkbox"/> Weekly   | <input type="checkbox"/> Annually<br><input type="checkbox"/> Monthly (February to November)<br><input type="checkbox"/> Fortnightly<br><input type="checkbox"/> Weekly   |
| Payment method                           | <input type="checkbox"/> Direct debit ( <i>complete direct debit form</i> )<br><input type="checkbox"/> Scheduled credit card ( <i>complete form</i> )<br><input type="checkbox"/> BPAY/BPoint ( <i>see details on invoice</i> )<br><input type="checkbox"/> EFT/bank deposit ( <i>see details on invoice</i> )<br><input type="checkbox"/> EFTPOS/cash/cheque ( <i>in person at school</i> )<br><input type="checkbox"/> Centrepay ( <i>contact Business Office to arrange</i> ) | <input type="checkbox"/> Direct debit ( <i>complete direct debit form</i> )<br><input type="checkbox"/> Scheduled credit card ( <i>complete form</i> )<br><input type="checkbox"/> BPAY/BPoint ( <i>see details on invoice</i> )<br><input type="checkbox"/> EFT/bank deposit ( <i>see details on invoice</i> )<br><input type="checkbox"/> EFTPOS/cash/cheque ( <i>in person at school</i> )<br><input type="checkbox"/> Centrepay ( <i>contact Business Office to arrange</i> ) |

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**Please note that these payment arrangements are administrative only and do not affect your ultimate joint and several legal liability for the entire amount of the fees.**

**In the event of default on payment arrangements, the total amount outstanding will become immediately due and the school reserves its right to take steps to recover it in full.**

**SECTION 3 – FAMILY DISCOUNT DETAILS**

A family discount can be claimed by families with multiple children at Tasmanian Catholic schools or colleges, in accordance with the Tasmanian Catholic Education Commission School Fees Assistance Policy.

We wish to claim the family discount (*only available where this form is lodged on time*)

If claiming the family discount, please provide details of siblings at Tasmanian Catholic schools or colleges **other than** St Mary's College. Enrolment may be verified with the named school or college.

| Sibling name | Year | Catholic school/college |
|--------------|------|-------------------------|
|              |      |                         |
|              |      |                         |
|              |      |                         |
|              |      |                         |
|              |      |                         |
|              |      |                         |
|              |      |                         |
|              |      |                         |

**Office Use Only**

|                      |     |     |     |
|----------------------|-----|-----|-----|
| Date Applied:        |     |     |     |
| Discount Applicable: | 10% | 20% | 30% |
| Signature:           |     |     |     |