



SEQTA Engage Guidelines

Connecting with parents and carers through SEQTA Engage

SEQTA is an online learning management system used by students, teachers, parents and carers to engage with learning and College communication.

SEQTA has three portals:

SEQTA Learn: Used by students for daily organisation, College communication, accessing subject and lesson information, submitting assignments, and receiving assessment feedback from teachers.

SEQTA Teach: Used by teachers and the College to record and collect student data, daily organisation and for enhancing learning through sharing lesson resources and providing assessment feedback for students and parents.

SEQTA Engage: Used by parents and carers as their portal.

Why use SEQTA Engage

SEQTA Engage allows parents and carers to view information about their child's subjects, timetable, assignments, homework, school notices, past reports and most importantly, it provides users with the ability to view assessment tasks and teacher feedback.

Providing students with regular online feedback through *SEQTA* enables students, parents and carers to engage with the learning process as it is happening. Online feedback also facilitates meaningful discussions between teachers, parents, carers and students about their learning, "...improving feedback practices can significantly improve student learning and the quality of teaching in classrooms." (Australian Institute for Teaching and School Leadership, 2018).

At the start of each school year, parents and carers who need to activate their accounts will be sent an email with their *SEQTA Engage* login details. *Be sure to update the College if your email address has changed.*

If using the app on your phone you will remain logged in to *SEQTA Engage*.

Parents and carers receive a notification each time a new report is released or an assessment task has received feedback.

The [video available here](#) provides a quick overview of how to access and navigate through the *SEQTA Engage* website. The app is very similar and can be navigated in the same way.

If you are having any problems accessing *SEQTA Engage* or have lost your login details, please contact Student Services via stmarys@smc.tas.edu.au.

Accessing SEQTA Engage via mobile phones and other devices

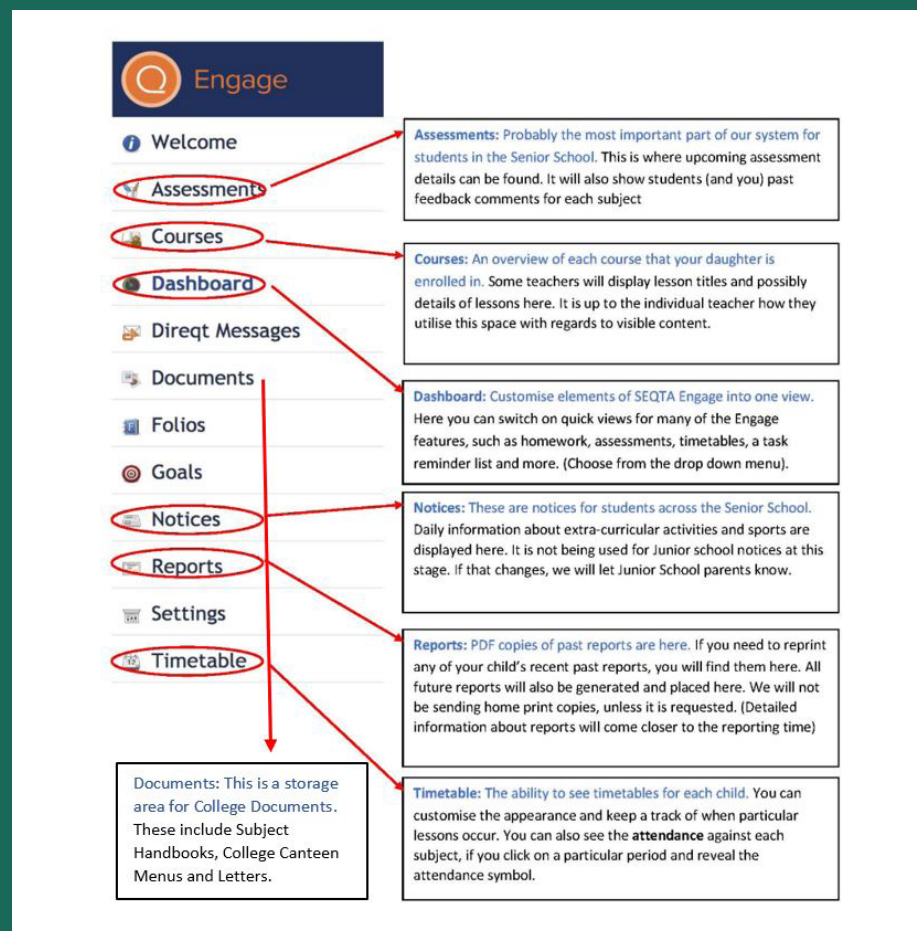
1. Download the *SEQTA Engage* app to your device via the AppStore or GooglePlay.
2. Add an account using the QR Code or manually by using the school link, <https://engage.smc.tas.edu.au>.
3. Add your username. (Please note: this is not your email address. If you don't know your username, when you reset your password, the email sent to you will contain your username).
4. Log into your account using your password.

Accessing SEQTA Engage via a computer

1. Go to <https://engage.smc.tas.edu.au/>.
2. Add your username. (Please note: this is not your email address. If you don't know your username, when you reset your password, the email sent to you will contain your username).
3. Log into your account using your password.

What can be accessed through SEQTA Engage?

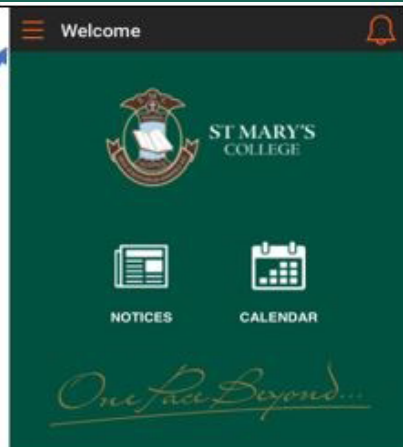
The *SEQTA Engage* main menu has the following features:



Finding assessments, feedback and reports on SEQTA Engage

When logged in via the phone app you will see this screen.

Tap the three bars to access the full SEQTA Engage menu.



Once you have logged in, you should see this menu.

To access Assessment and Feedback click on the Assessments tab.

The view in the app and on the website will be very similar.



In the Assessments tab you will see each of your daughter's subjects as well as any upcoming tasks.

This is an example of a Year 12 student's SEQTA.

Select a subject to view the assessment information.



Finding assessments, feedback and reports on SEQTA Engage

Each subject will have a list of all the assessment tasks completed and their feedback.

The screenshot shows the SEQTA Engage interface for a user named 'Engage'. The left sidebar lists various subjects: 10 ENGLISH, 10 NMA 2018, 10 ART, 10 HPE, 10 MATHS, 10 RELIGION, 10 SCIENCE, and HOMEROOM. The main content area displays a list of assessment tasks for '10 English'. The tasks listed are: 'End of Year Exam Feedback Section 2' (20 NOV 2018), 'Persuasive Speech' (5 NOV 2018), 'Marginalisation In Class Essay' (17 OCT 2018), and 'Women in Literature In Class Essay' (4 NOV 2018). Each task has a 'FEEDBACK' button and a 'REFLECTION' button. The 'Women in Literature In Class Essay' task is selected, showing a 'Teacher feedback' section with a message: 'Please see the attached rubric and feedback sheet'. There is also a 'Teacher files' section and a 'Your reflection' section with a prompt: 'Reflect on your performance. What went well? W/L Literature'.

You can also access all of your daughter's courses and their specific course or subject content.

The screenshot shows the SEQTA Engage interface for a user named 'Learn'. The left sidebar lists various subjects: 07 HASS, 07 CHINESE, 07 DT COTEXTILES, 07 ENGLISH, 07 HPE, 07 ITALIAN, 07 MATERIALS DESIGN, 07 MATHEMATICS, 07 MUSIC, 07 SCIENCE, 7 ART 2020, and 7 DIGITAL TECHNOLOGIES. The main content area displays a '07English' course page. The page has a purple header with the text '07English' and a blue footer with the text 'WELCOME TO YEAR 7 ENGLISH 2020'. Below the footer, there is a 'Year 7 Level Description' section with the text: 'The English curriculum is built around the three interrelated strands of Language, Literature and Literacy. Teaching and learning three strands. Together the strands focus on developing students' knowledge, understanding and skills in listening, reading, learning in English builds on concepts, skills and processes...'.

To access your daughter's reports (most recent and from 2014 onwards) click on the Reports tab.

The screenshot shows the SEQTA Engage interface for a user named 'Engage'. The left sidebar lists various subjects: 12, 2020, 11, 2019, and 10. The main content area displays a 'Reports' section. The section has a header 'Reports:' and three columns. The first column is labeled '12' and shows a 'Progress' report for 'WEDNESDAY, 8TH APRIL 2020'. The second column is labeled '11' and shows a 'Progress' report for 'WEDNESDAY, 16TH APRIL 2019'. The third column is labeled '10' and shows a 'Semester 1' report for 'WEDNESDAY, 3RD JULY 2019'.