



PARENTS & FRIENDS ASSOCIATION

Meeting Minutes

Monday, 29th October 2018

1. Welcome & Opening

The meeting opened at 5.30 pm. President, Stacey Daley, welcomed all attendees.

2. Present

Stacey Daley, Matthew Daley, Karen Cooper, Anet De Cesare, Fil De Cesare, Robyn Partridge, Andrew Pinelli, Steve Isaac, Jo Edwards, Simon Edwards, Mandy O'Connell, Deanne Lamb, Tony O'Connell and Helen Spencer.

3. Apologies

Nil

4. Confirmation of previous meetings minutes – 7th November 2017

Moved: Andrew Pinelli

Seconded: Jo Edwards

5. Presidents Report

As presented.

6. Treasurer's Report

As presented.

Move: Deanne Lamb

Second: Fil De Ceserae

7. Appointment of Auditor

There was a Motion for Steve Bastick to be appointed as the Auditor.

Move: Jo Edwards

Second: Mandy O'Connell

8. Election of the Executive Committee

Helen Spencer, Principle, took over as chair for the elections.

Position of President

Stacey Daley - Nominated by Jo Edwards, Second: Andrew Pinelli

Voting for this position was Unanimous

Position of Vice President:

Jo Edwards – Nominated by Stacey Daley, Second: Steve Isaac
Voting for this position was Unanimous

Position of Secretary

Jo Edwards – Nominated by Deanne Lamb, Second: Robyn Partridge
Voting for this position was Unanimous

Position of Treasurer

Andrew Pinelli – Nominated by Stacey Daley, Second: Simon Edwards
Voting for this position was Unanimous

Election of General Committee Members

Tony O’Connell – Nominated by Stacey Daley, Second: Jo Edwards
Matthew Daley – Nominated by Stacey Daley, Second: Simon Edwards
Deanne Lamb – Nominated by Mandy O’Connell, Second: Jo Edwards
Mandy O’Connell – Nominated by Jo Edwards, Second: Deanne Lamb
Simon Edwards – Nominated by Stacey Daley, Second: Andrew Pinelli
Voting for all these positions was Unanimous

9. Representation to Southern Regional TCSPF

To be appointed. Helen Spencer will advise of nominee.

10. General Business

The P & F has made recommendations to the board to have the Charter amended. Helen will take this forward on our behalf. It is proposed that:

- The P & F hold 5 general meetings and an Annual General Meeting for 2019, with charter to be reviewed again at the AGM in 2019.
- The Quorum to be amended to 7 members including at least 2 office bearers.
- An amendment for all cheques signatures to include EFTs.

Moved: Jo Edwards

Second: Andrew Pinelli

Carried

Close and Next Meeting

Meeting closed at 6:21pm.

Next General Meeting will be held on the 15th November at 5.30pm SMC Board Room

Meeting for AGM 2019 TBC