



ST MARY'S  
COLLEGE

20 March 2018

Dear Parents and Carers

As many of you are aware, we are in the process of moving to a digital Learning Management System (LMS), called SEQTA, across the whole College. SEQTA Engage is for parents. Information was provided to parents of students in Years 3 – 12 at the parent information evenings in February, and an email on 1 March outlined the initial information prior to your Log on details being sent. We are excited to see that over 450 parents have registered.

The following information is broken down into three categories to further explain processes around SEQTA Engage.

1. Parents who have already registered
2. Parents who have not yet registered
3. Parents of students in Kinder – Year 2 (Early Years)

### 1. Parents who have already registered

- There is now a link on the SMC web page under 'My SMC' to help you navigate back to the Engage site.
- If you do forget your log on details at any time, phone the school office for assistance.
- A further feature some parents have requested, is to see attendance details for each class. This can be viewed via the timetable by selecting the relevant period and seeing a present, late or absent symbol for that lesson.

### 2. Parents who have not yet registered

- When you receive the generated welcome email from SEQTA it provides a link that only remains active for a week. This will be resent out today to those parent email addresses that have not registered. Check your 'junk' or 'spam' email folders if you do not receive it.
- Office staff are happy to help resolve issues around receiving this email, or resending it, if the time expires.
- A basic information page about features for the parent view of SEQTA can be found here: <http://www.smc.tas.edu.au/seqta-info/>

### 3. Parents of students in Kinder – Year 2 (Early Years)

- SEQTA Engage will be the platform for receiving future electronic copies of your child's assessment statements (reports).
- You will need to set up an account in order to access the June electronic assessment statements (P - 2).
- Parents of Kinder – Year 2 students will be able to see information about courses with links to curriculum, timetables of specialist lessons and past copies of reports (P-2).
- When you receive the generated welcome email from SEQTA it provides a link that only remains active for a week. This will be sent out today for the first time (unless you also have a daughter in Years 3 – 12). Check your 'junk' or 'spam' email folders if you do not receive it.

- Office staff are happy to help resolve issues around receiving this email, or resending it, if the time expires.
- A basic information page about features for the parent view of SEQTA can be found here: <http://www.smc.tas.edu.au/seqta-info/> (Although some features like 'Assessments', obviously won't have content for Early Years students).
- At this stage the main means of regularly communicating about student learning with parents of Early Years students, will continue through the already established Seesaw platform.

Yours sincerely



Tameika Grist  
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