



ST MARY'S COLLEGE

Position Description

School Counsellor (Years 7 to 12)

Position details

Title	School Counsellor
Area	Senior School
Reports to	Principal Deputy Principal
Employment conditions	Limited Tenure (Staff leave replacement) 22 July 2019 – 23 August 2019 0.6 FTE (Monday, Tuesday and Thursday) Wellbeing Services (Level determined – commensurate with qualifications) Tasmanian Catholic Education Single Enterprise Agreement 2018

College environment

St Mary's College, Hobart is a Catholic school providing education for boys from Kindergarten to Year 2 and Girls from Kindergarten to Year 12. Founded in 1868 by the Presentation Sisters, the College's mission is: *In a world of constant change, strive to live the teachings of Jesus Christ within the tradition of the Catholic Church, develop just and compassionate people who are resilient, responsible and informed and ready to contribute to society.* St Mary's College only employs enthusiastic people who can support its Catholic identity and seek to go *One Pace Beyond*. The beautiful sandstone façade of the College, situated in the city, belies its innovative approach to education. All work at the College is centred on our students and their holistic outcomes.

Role

The College is seeking an outstanding counsellor to join its committed staff. The successful candidate will be responsible for contributing to the overall pastoral care of students in the College and to foster growth in students' self esteem and in skills such as decision-making and social skills. They will promote and foster a culture whereby individual students are known, cared for and valued. The ideal candidate will work to support students and families to make positive changes in their lives.

Key responsibilities and accountabilities

- Support the Catholic ethos of the College
- To work with students, parents and staff
- To prepare and monitor specific programs and courses of action for students who exhibit emotional, learning or behavioural difficulties
- To liaise closely with classroom teachers and other staff in relation to the needs of students
- To develop and implement proactive mental health and wellbeing programs for students
- To liaise with and make referrals to professional agencies as appropriate
- To model and foster collaborative and personal leadership within the College community
- To maintain effective and secure documentation and record keeping systems and work within the boundaries of the appropriate professional body's code of ethics.

Essential requirements

- Qualifications and registration appropriate to the position
- A satisfactory police check to allow the applicant to work with children.

Selection criteria

The following specific selection criteria must be addressed by candidates in their application.

Evidence of:

- Ability to support the ethos of a Catholic School and the ability to translate it into practice working as a member of the College community
- Relevant professional qualifications and experience
- Knowledge of current counselling practices
- Good inter-personal skills including the ability to effectively communicate, motivate students and develop good working relations with parents, senior management and staff
- Personal skills of flexibility, adaptability as well as a high degree of motivation
- Commitment to the principles of equal opportunity in education for all students
- Passion for working with children and young people to effect positive change in their lives.