ST MARYS COLLEGE

POSITION DESCRIPTION

POSITION DETAILS

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Senior School Teacher – Mathematics and Science (Years 7-12)</th>
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<tbody>
<tr>
<td></td>
<td>Replacement position commencing April 20th – July 3rd 2015 (0.71 FTE)</td>
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<tr>
<td></td>
<td>Replacement position commencing June 1st – July 3rd 2015 (1.0 FTE)</td>
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<tr>
<td>Department</td>
<td>Mathematics and Science</td>
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<td>Reports To</td>
<td>Principal</td>
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<td></td>
<td>Head of Learning and Teaching</td>
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<td></td>
<td>Learning Area Co-ordinators</td>
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COLLEGE ENVIRONMENT

St Mary’s College is a Kinder to Year 12 private educational institute founded in 1868 by the Presentation Sisters on its present site. The College offers girls only education from Grade 3 to Grade 12 and boys from Kindergarten to Grade 2. The College mission is to provide a sound Catholic education for the young women in our care, so that they can take their place in society and to promote and develop the full potential and integrity of each individual in our community respecting and celebrating individual difference.

AREAS OF RESPONSIBILITY

- To fully reflect the Catholic ethos of the College.
- To provide pastoral care of the students.
- To provide effective, informed teaching within the classroom.
- To exercise responsibility in a manner consistent with the philosophy and charism of the College.
- Work with colleagues in the relevant Learning Areas to ensure the curriculum is implemented effectively and successfully.
- To maintain a keen house and school spirit.
- To communicate with the Year Coordinator any issues of concern.
- Under the direction of the Learning Area Co-ordinator, prepare and implement units of work and yearly programs based on the curriculum.
- Carry out assessments, reports and administrative tasks as appropriate.
- Attend regular staff and learning area meetings as required.
- Ensure that adequate work is arranged for your class in your absence.
- Lead by example by being punctual.
**DUTIES**

- Engage regularly with staff in regard to curriculum, student development and maintaining a collegial vision for the Department and the College.
- Engage in professional learning activities.
- Foster a challenging and vibrant learning environment.
- Development of flexible teaching strategies.
- Gain and/or maintain relevant accreditation as per the Tasmanian Catholic Education Commission Policy. In accordance with the Catholic Education Agreement.
- Perform other duties as determined by the Principal.

**ESSENTIAL REQUIREMENTS**

- Be registered with the Teachers Registration Board (Tasmania).
- Be able to teach Year 7 – 10 Mathematics and Science.
- Be able to teach Workplace Maths Years 11 and 12 (0.71 FTE Position only).

**SELECTION CRITERIA**

The following specific selection criteria must be addressed by candidates in writing in their application.

- Evidence of well-developed and current knowledge of curriculum content and teaching methodologies appropriate to the applicant’s area(s) of teaching expertise.
- Good interpersonal and communication skills with students and peers.
- Personal skills of flexibility, adaptability as well as a high degree of motivation.
- Commitment to the principles of equal opportunity in education for all students.
- Ability to support the ethos of a catholic school.